



## Policy and Procedure Manual Section Two-Parent Registration Contract

### Discovery Preschool 2017/2018 Fees

Beckenridge  
  Heritage  
  On7  
  Unionville

<b>Infant Daily Rate</b> Full Time: \$76.00 Part Time: \$91.00	<b>Toddler Daily Rate</b> Full Time: \$56.00 Part Time: \$67.00	<b>Preschool Daily Rate</b> Full Time:\$50.00 Part Time: \$60.00
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2017	July	August	September	October	November	December
<b>No. of Days</b>	21	23	21	22	22	18
<b>Infant</b>	\$1,596.00	\$1,748.00	\$1,596.00	\$1,672.00	\$1,672.00	\$1,368.00
<b>Toddler</b>	\$1,176.00	\$1,288.00	\$1,176.00	\$1,232.00	\$1,232.00	\$1,008.00
<b>Preschool</b>	\$1,050.00	\$1,150.00	\$1,050.00	\$1,100.00	\$1,100.00	\$900.00

2018	January	February	March	April	May	June
<b>No. of Days</b>	23	20	22	21	23	21
<b>Infant</b>	\$1,748.00	\$1,520.00	\$1,672.00	\$1,596.00	\$1,748.00	\$1,596.00
<b>Toddler</b>	\$1,288.00	\$1,120.00	\$1,232.00	\$1,176.00	\$1,288.00	\$1,176.00
<b>Preschool</b>	\$1,150.00	\$1,000.00	\$1,100.00	\$1,050.00	\$1,150.00	\$1,050.00

Set Fees include Statutory Holidays but do not include the Christmas Closure of Dec. 27, 28, 29<sup>th</sup>.

**Please speak to a Supervisor regarding Christmas Camp Fees and Registration.**

#### Waitlist Option

There is no fee to place your family's name on our waitlist. You may call the supervisor at any time to check your status in the list.

#### Preregistration Option

Families may choose to Preregister their child/ren. Preregistration will put your child's name in our queue for enrolment. A Registration Fee of \$50.00 is required at this time and Discovery Preschool will call or email you providing notification that a space is becoming available. If we are unable to enroll your child when the space is required, or a mutually agreed upon date, the Registration Fee will be returned.

Should the family decline the space, they may request that they remain on the preregistration waiting list and hold their priority. A subsequent refusal will result in their names being removed from the list and the Registration Fee will be returned. Parents may be offered a space at any one of our locations to assist in enrollment should the school of choice not be able to accept a space. The Registration will be transferable to all schools.

#### Security Deposit

A **Security Deposit of \$300.00** is required when a space is accepted by the parent and the centre has guaranteed the space for your child. The deposit is required immediately to secure your child's space in the program. **The Security Deposit is not refundable should your child not attend for any reason.** This fee is held in escrow and will be applied to the last month of fees only.

\*Fees are required in advance and post-dated cheques for the 1<sup>st</sup> of each month are collected bi-annually.

Name of Child/ren: \_\_\_\_\_ Date: \_\_\_\_\_  
 Parent Name: \_\_\_\_\_ Signature: \_\_\_\_\_  
 Supervisor: \_\_\_\_\_ Signature: \_\_\_\_\_  
 Confirmation of Start Date: \_\_\_\_\_  
 Parent Notified on \_\_\_\_\_  By phone  Email

<b>OFFICE USE ONLY</b>		
Waitlist/Schedule: _____	Room: _____	Days: _____
<input type="checkbox"/> Registration Fee Date: _____	<input type="checkbox"/> Cash	Cheque No.: _____
<input type="checkbox"/> Security Deposit Received: _____	<input type="checkbox"/> Cash	Cheque No.: _____
<input type="checkbox"/> Fee Assisted _____		
Notes: _____		